

**MINUTES OF THE ANNUAL MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

June 14, 2023

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, June 14, 2023 at MetroLINK's Centre Station at 1200 River Drive in Moline, IL at 12:30 PM with Chairperson Tyler-Jamison presiding. Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Berlinda Tyler-Jamison – Rock Island
Dave Krouth – Milan
Theresa Appleman – East Moline
Melinda Thorngren – Silvis

Others Present

Jeff Nelson – CEO/Managing Director
Brad Begyn – Manager of Operations & Maintenance
Kelly Brinkman – Director of Human Resources
Colleen Kasbohm – Comptroller
Don Krueger – Director of Risk Management & Security
Heather Allen – Finance Analyst
Ray Dobbels – Director of Facilities
Claudia Brewer - Centre Station Supervisor
Ben Castro – Transportation Planner
Lucie VanHecke – Project Administrator
Greg Meldrum – Systems Administrator
Eric Crane – IT Technology
Tearani McDonald – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel
Victor Guzman – Intern
Yazid Mouayn - Intern

Trustees Absent/Excused

Sam McCullum - Moline

Public with Business Before the Board

None

Approval of Minutes

Trustee Thorngren made a motion, with Trustee Appleman seconding, that the Minutes of the May 24, 2023 Board Meeting be approved. There being no discussion, the Chairperson called for a vote. A vote was taken showing all Trustees present voting "Aye", and the Chairperson declared the motion carried.

Communications

Mr. Nelson briefed the board on the success of the JDC ribbon cutting ceremony held last Thursday. Chairperson Tyler-Jamison along with key stakeholders were in attendance. Chairperson Tyler-Jamison noted the ambience of the ceremony. She thanked the attendees.

Brad Begyn introduced Intern, Victor Guzman.

Reports of Officers, Committees, and the General Manager

Mr. Nelson reported the QCGPG will be performing the annual parts audit at the end of this month. He reported on Channel Cat ridership and activities and noted there has been a 35% increase in ridership compared to this time last year with less turnaways. Mr. Nelson informed the board due to the demolition of the Eastbound towers of the old I-74 bridge scheduled for this coming Sunday, there will be no Channel Cat service that day. Mr. Nelson gave a brief update on capital projects.

Old Business

Personnel

None

New Business

Issuance of a Public Notice for the Acquisition of Vehicle Maintenance Services

Trustee Krouth made a motion, with Trustee Thorngren seconding, that the Board approve staff to prepare and publish a public notice of the request for proposals (RFP) for the acquisition of vehicle maintenance services and to proceed with the issuance of the RFP package to identify qualified, responsive, and responsible proposers. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and the Chairperson declared the motion carried.

Mobile App Contract Award Recommendation

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the Board approve to award a contract to Transit App for a three-year contract with two additional 1-year options for the acquisition of a customer facing mobile app and microtransit app (package 2) at a cost so \$38,400 for Year 1, with a 5% annual increase. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and the Chairperson declared the motion carried.

Issuance of a Public Notice for an RFP for HVAC Services

Trustee Krouth made a motion, with Trustee Appleman seconding, that the Board approve staff to prepare and publish a public notice of the request for proposals (RFP) for HVAC services, and to proceed with the issuance of the RFP package to identify qualified, responsive, and responsible

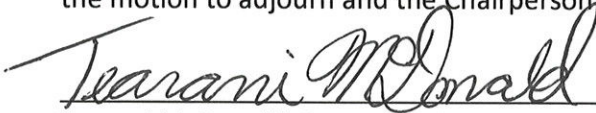
proposers. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees present voting "Aye", and the Chairperson declared the motion carried.

Other Business

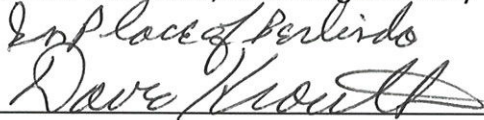
Greg Meldrum introduced Intern, Yazid Mouayn.

Adjourn

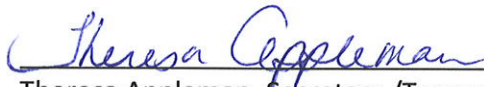
At 1:02 p.m. Chairperson Tyler-Jamison entertained a motion to adjourn. Trustee Thorngren made the motion to adjourn and the Chairperson declared the motion carried.



Tearani McDonald, Recording Secretary



Berlinda Tyler-Jamison, Chairperson



Theresa Appleman, Secretary /Treasurer