

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT  
June 28, 2023**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, June 28, 2023 at MetroLINK's Administrative Office at 1515 River Drive in Moline, IL at 12:30 PM with acting Chairperson Krouth presiding. Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Dave Krouth - Milan  
Teresa Appleman – East Moline  
Melinda Thorngren – Silvis

Trustees Absent/Excused

Sam McCullum – Moline  
Berlinda Tyler-Jamison – Rock Island

Others Present

Jeff Nelson – CEO/Managing Director  
Jennifer Hirsch – Manager of Administration  
Colleen Kasbohm – Comptroller  
Devon White – Director of Innovation  
Heather Allen - Finance Analyst  
Lucie VanHecke – Project Administrator  
Mitch Pannell – Assistant Director of Operations  
Shilo Purdy – Quality Assurance Supervisor  
Jeanette Amidon - Program Coordinator  
Don Krueger – Director of Risk Management & Security  
Diana Armstrong – Accounts Receivable  
Tammy Fetterer – Accounts Payable  
Eric Crane – IT Specialist  
Tearani McDonald – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel

Public with Business Before the Board

None

Approval of Minutes

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the Minutes of the June 14, 2023 board meeting be approved. There being no discussion, the acting Chairperson called for a vote. A vote was taken showing all Trustees present voting "Aye", and the acting Chairperson declared the motion carried.

May 2023 Financial Statement

Trustee Thorngren made a motion, with Trustee Appleman seconding, that the May 2023 Financial Statement be approved. After discussion, the acting Chairperson called for a vote. A vote was taken showing all Trustees voting "Aye", acting Chairperson Krouth declared the motion carried.

## **May 2023 Invoices**

### **Quad City Garage Policy Group**

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the May 2023 Quad City Garage Policy Group invoices be approved for payment. After discussion, the acting Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", acting Chairperson Krouth declared the motion carried.

### **MetroLINK**

Trustee Thorngren made a motion, with Trustee Appleman seconding, that the May 2023 MetroLINK invoices be approved for payment. After discussion, the acting Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", acting Chairperson Krouth declared the motion carried.

## **Communications**

None

## **Reports of Officers, Committees, and the CEO/Managing Director**

### **Ridership Report**

Trustee Thorngren made a motion, with Trustee Appleman seconding, to approve the May 2023 Ridership Report. There being no further discussion, the acting Chairperson called for a vote. A vote was taken showing all Trustees voting "Aye", acting Chairperson Krouth declared the motion carried.

### **Maintenance Report**

Trustee Appleman made a motion, with Trustee Thorngren seconding, to approve the May 2023 Maintenance Report. After discussion, the acting Chairperson called for a vote. A vote was taken showing all Trustees voting "Aye", acting Chairperson Krouth declared the motion carried.

### **CEO/Managing Director's Report**

Mr. Nelson announced MetroLINK and QC Botanical Center are partnering in an effort to expand the mission impact of both organizations by building the Quad Cities first educational plant bus. Quality Assurance Specialist, Shilo Purdy will be leading the annual parts inventory tomorrow. Mr. Nelson stated the Cybersecurity assessment has been completed, and staff will be working through the next steps to improve MetroLINK's cybersecurity posture.

Elected officials will be visiting MetroLINK's Operations and Maintenance facilities over the next few weeks. Staff will be updating officials of new and ongoing capital projects. Mr. Nelson reported on Channel Cat activities and ridership.

Planning Specialist, Kayla Ventris welcomed a baby girl, Lydia. Transportation Planner, Ben Castro and his team are being recognized for winning a "special recognition" award as part of a national competition to increase awareness of mobility among youth.

**Old Business**

**Personnel**

None

**New Business**

**Disposal of Surplus Vehicle - 960**

Trustee Thorngren made a motion, with Trustee Appleman seconding, to approve the transfer of vehicle 960 to the Quad Cities Botanical Center, pending IDOT approval. After discussion, the acting Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", acting Chairperson Krouth declared the motion carried.

**EV Project Coordinator Recommendation**

Trustee Appleman made a motion, with Trustee Thorngren seconding, to approve Stoke Solutions and Strategies, LLC, to fulfill the above project coordination tasks, at a monthly rate of \$1500.00 for a commitment of 10 hours of service (per month), with a premium rate for additional time. After discussion, the acting Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", acting Chairperson Krouth declared the motion carried.

**Other Business**

None

**Adjourn**

At 1:17 p.m. acting Chairperson Krouth declared the meeting adjourned.



Tearani McDonald, Recording Secretary



Dave Krouth, Acting Chairperson



Theresa Appleman, Secretary/Treasurer